

**Nebraska Chapter, ARMA, Inc.
Chapter Meeting Minutes
Summer Planning Meeting #2
Mahoney State Park
July 31, 2009**

Present:

Mark Graves, President
Ron York, Immediate Past President
Jacque Hornung, Treasurer
Cathy Danahy, Secretary
Mary Ott, Membership Director
Scott Swanson, Vice President
Kelly Johnson, Program Director
Ane McBride, Library/Archivist
Bill Lang, Webmaster

Absent:

Rachele Mathes, Public Relations Director

The meeting was called to order by Mark Graves.

Approval of the June 26, 2009 Board Minutes

Mark Graves asked for approval of the minutes. Hearing no descent, the minutes were approved and entered into the record.

June Treasurer Report & Final 2008-09 Budget Status Report

Jacque handed out updated Treasurer Reports for the year and the final budget status report. She also reported she sent in the 990 form to ARMA International. Ron York moved to accept the final 2008-2009 Budget Status Report; seconded by Bill Lang. The motion carried with all 'aye' votes.

Lessons Learned from Leadership Conference

Mark Graves and Scott Swanson talked about their experiences at the Leadership Conference in Colorado earlier this month.

Spring Seminar Update

Scott Swanson reported John Isaza turned our offer down to be the Spring Seminar speaker. Phil Droedge will be the keynote speaker. Other possible speakers were discussed such as Julie Gable. Scott will update us on speakers as soon as he has more information. The Seminar will be held at the Holiday Inn Omaha with prices remaining the same. Registration fees will be the same as the 2009 seminar; \$135 (members) and \$155 (non-members) early bird and \$165 and \$185 respectively post-early bird. The budget is \$17,800.00.

2009-10 Program Year

The 2009-10 Program year schedule was discussed. President Graves reminded everyone to send their speaker information (bio, topic, summary, picture, etc.) to Kelly Johnson as soon as they received it. In order to prepare for the brochure mailing and website updates, he requested finalization of speakers/topics by the week of August 3rd.

2009-2010 Budget

Jacque Hornung reported on the budget. The CD will be renewed in August. The registration fees will remain the same (\$15 members; \$25 non-members) for the program year. If a ½ day seminar is held in September, the prices will most likely be \$25 members; \$35 non-members. Cathy Danahy motioned to approve the budget (\$30,000 revenue; \$38,834 expenditures with a projected loss of \$8,843.00); seconded by Kelly Johnson. The motion carried with all ‘aye’ votes.

Charity Selection

A discussion was held regarding the choice of several charities to sponsor for the program year. Charities discussed were: Fresh Start, St. Monica’s, Child Advocacy Center, Matt Talbot Kitchen and Outreach, Center for People in Need, Food Bank, Lincoln Literacy Council and Charlie Brown’s Kids. Charlie Brown’s Kids was selected as the 2009-10 charity with a majority vote. Ane McBride and Mary Ott will work together as contacts with the charity.

Program Year Brochure

Mark Graves said he would work with Rachele Mathes on the brochure and indicated it could be done in-house. Scott Swanson said he will proceed with the request for CRM & CLE credits for the ½ day seminar and the Spring Seminar. Jacque Hornung will once again prepare the ARMA Quiz questions for the meetings. Everyone should send their ARMA Quiz questions to Jacque.

New Business

Mark Graves requested an update from Bill Lang regarding the website updates. Bill reported he was unable to get the Dreamweaver software to connect to the website. He will use an alternative method to update the website and complete the updates by August 7th.

Adjournment

Mark Graves adjourned the meeting.

Mark Graves, President _____

Cathy Danahy, Secretary _____