

Nebraska Chapter, ARMA, Inc.  
BOARD MINUTES  
May 16, 2007

**Present:**

Jerry Petersen, President  
Ron York, Vice-President  
Bill Ptacek, Treasurer  
Jacque Hornung, Secretary  
Donna Haberstich, Immediate Past President  
Cheri Adams, Library/Archivist  
Mark Graves, Webmaster  
Scott Swanson, Membership Director  
Laura Fahey, Public Relations Director

**Absent:**

John McGraw, Director of Programs

**Other Attendees:**

Anissa Rasmussen

**CALL TO ORDER:**

The meeting was called to order by President Jerry Petersen. It was announced that there was a quorum with nine (9) Board Members present and one (1) absent.

**MINUTES:**

**Bill Ptacek motioned to waive the reading of the March 21, 2007, and April 17, 2007, Board Meeting Minutes and approve as submitted. Scott Swanson seconded the motion. Nine (9) yeahs; no nays. Motion carried.**

**TREASURER'S REPORT:**

Bill Ptacek distributed Treasurer's Report. The Board had discussion regarding the Treasurer's Report.

**Ron York motioned for approval of the Treasurer's Report with no corrections. Mark Graves seconded the motion. Nine (9) yeahs; no nays. Motion carried.**

**Bill Ptacek motioned to restore the Awards Committee line item in budget by \$700.00 to \$1,060.00 for this year. Mark Graves seconded the motion. Nine (9) yeahs; no nays. Motion carried.**

**WEBSITE**

Mark Graves reported he is working on website manual and purchasing Macromedia Dreamweaver software.

### **MEMBERSHIP REPORT AND INCENTIVES**

Scott Swanson reported that our Chapter has eighty-eight (88) to ninety (90) members and four (4) new members. Scott Swanson informed the Board that the free attendees for the June meeting will be determined after today's meeting.

### **JUNE MEETING**

Donna Haberstich reported that she is checking on equipment needs and that there are no other outstanding issues regarding the June meeting. Donna Haberstich, Cheri Adams, and Cathy Danahy are on the Awards Committee.

### **NEW OFFICERS**

2007 - 2009 elected officers were nominated and elected at today's General Meeting. The following are the persons elected and their offices:

Ron York, President  
Mark Graves, Vice President  
Jacque Hornung, Treasurer  
Cathy Danahy, Secretary

### **SURVEY**

Jerry Petersen reported on the results of the survey. The Board discussed the results.

### **ARMA INTERNATIONAL DUES**

ARMA International increased their membership dues by \$25.00 as of July 1, 2007. The Board discussed this impact on our Chapter. Changes to our Chapter dues will be discussed at the summer planning sessions.

### **TRANSITION FOR NEW CHAPTER BOARD**

The Board discussed how the transition from the current Board to the new Board will be accomplished.

### **ARMA LEADERSHIP TRAINING GRANT AWARDS**

Jerry Petersen shared with the Board an email from Paula Sutton at Regional regarding awards of the grants for Leadership Conference.

**Jerry Petersen adjourned the meeting.**

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Jerry Petersen, President

Jacque Hornung, Secretary