

Nebraska Chapter, ARMA, Inc.
BOARD MINUTES
March 21, 2007

Present:

Jerry Petersen, President
Ron York, Vice-President
Bill Ptacek, Treasurer
Jacque Hornung, Secretary
Cheri Adams, Library/Archivist
Mark Graves, Webmaster
Scott Swanson, Membership Director
Laura Fahey, Public Relations Director

Absent:

Donna Haberstich, Immediate Past President
John McGraw, Director of Programs

Other Attendees:

None

CALL TO ORDER:

The meeting was called to order by President Jerry Petersen. It was announced that there was a quorum with eight (8) Board Members present and two (2) absent.

MINUTES:

Cheri Adams motioned to waive the reading of the February 21, 2007, Board Meeting Minutes and approve as submitted. Ron York seconded the motion. Eight (8) yeahs; no nays. Motion carried.

TREASURER'S REPORT:

Bill Ptacek distributed Treasurer's Report. The Board had discussion regarding the Treasurer's Report.

Ron York motioned for approval of the Treasurer's Report with no corrections. Scott Swanson seconded the motion. Eight (8) yeahs; no nays. Motion carried.

Bill Ptacek noted that if the Board wished to change the Chapter dues amount, the change would need to be submitted to ARMA Headquarters before April 1, 2007. Jerry Petersen noted that the By-Laws dictate that the Board cannot change the Chapter dues without changing the By-Laws at this time. After the new By-Laws are approved by Headquarters, the Chapter dues can be changed without changing the By-Laws.

Bill Ptacek motioned to retain the Chapter dues at the current \$30.00. Ron York seconded the motion. Eight (8) yeahs; no nays. Motion carried.

The Board discussed a possible no show fee for the monthly training sessions. This issue will be discussed at the summer planning sessions.

SEMINAR UPDATE

Ron York reported that the Seminar is ready to go. .

WEBSITE

Jerry Petersen congratulated Mark Graves for his work on the website. Mark Graves reported that he is working on a succession plan for his position.

MEMBERSHIP REPORT AND INCENTIVES

Scott Swanson reported that our Chapter has eighty-eight (88) members and four (4) new members. Scott Swanson is keeping a spreadsheet for the free June meeting for Chapter members.

The Board discussed the ARMA Headquarters' membership contest and whether or not our Chapter should participate. Scott Swanson will submit the information to Jerry Petersen for submission to Headquarters.

MAY MEETING

Cheri Adams reported that there are no outstanding issues regarding the May meeting.

LIBRARY

Cheri Adams reported that the new library system on the website is working well and Chapter members are using it.

INFORMAL BOARD MEETING

Jerry Petersen noted that the Spring Seminar is in April and there will be no formal Board meeting. He also reminded the Board that the May meeting is the nomination meeting for new officers and voting on the officers.

An informal Board meeting will be held at the Speaker's dinner on Monday, April 16, 2007.

SURVEY

Jerry Petersen handed out a draft of the survey and the Board discussed. One additional question will be added. Jerry Petersen will distribute the survey in May 2007.

LEADERSHIP CONFERENCE

The preliminary Leadership Conference information is available from the Regional Managers.

CHAPTER REPORTS

Regional Managers needed our Chapter's Reports information because Headquarters needed this information in March 2007. Jerry Petersen forwarded our Chapter's Reports to Sheila Isaacson.

NEW BUSINESS

Ron York is interested in input from the current Board for the next Board. The Board discussed the Board's make up and procedure to transition from the "old" Board to the "new" Board. The Nominating Committee Chair is Jerry Petersen.

Jerry Petersen thanked the Board for their support of the Chapter and the President.

Jerry Petersen adjourned the meeting.

Jerry Petersen, President

Jacque Hornung, Secretary