

Nebraska Chapter, ARMA, Inc.  
BOARD MINUTES  
February 21, 2007

**Present:**

Ron York, Vice-President  
Bill Ptacek, Treasurer  
Jacque Hornung, Secretary  
Donna Haberstich, Immediate Past President  
Cheri Adams, Library/Archivist  
Mark Graves, Webmaster  
John McGraw, Director of Programs  
Scott Swanson, Membership Director  
Laura Fahey, Public Relations Director

**Absent:**

Jerry Petersen, President

**Other Attendees:**

Rachel Heade

**CALL TO ORDER:**

The meeting was called to order by Vice-President Ron York. It was announced that there was a quorum with nine (9) Board Members present and one (1) absent.

**MINUTES:**

**Donna Haberstich motioned to waive the reading of the January 17, 2007, Board Meeting Minutes and approve as submitted. Mark Graves seconded the motion. Nine (9) yeas; no nays. Motion carried.**

**PUBLIC RELATIONS DIRECTOR BOARD POSITION:**

Ron York reported that Anissa Rasmussen resigned her Public Relations Director Board position.

**The Board voted to appoint Laura Fahey as the Public Relations Director on the Board. Eight (8) yeas; no nays.**

On behalf of the Board, Ron York welcomed Laura Fahey to the Board.

**TREASURER'S REPORT:**

Bill Ptacek distributed the July 31, 2006, August 31, 2006, September 30, 2006, October 31, 2006, November 30, 2006, December 31, 2006, and January 31, 2007, Treasurer's Reports. The Board had discussion regarding the Treasurer's Report.

**John McGraw motioned for approval of the July 31, 2006, August 31, 2006, September 30, 2006, October 31, 2006, November 30, 2006, December 31, 2006, and January 31, 2007,**

**Treasurer's Reports with no corrections. Scott Swanson seconded the motion. Nine (9) yeahs; no nays. Motion carried.**

### **SEMINAR UPDATE**

Ron York reported that there are approximately nine (9) vendors. Ron York noted that the registrations have been mailed and emailed.

Nancy Hoch and her committee are achieving great responses for door prizes and gift bag donations.

Ron York reported that financial support from sponsors is up this year.

### **WEBSITE**

Mark Graves reported that the website is on a new server and that the Library page is live.

### **MEMBERSHIP REPORT AND INCENTIVES**

Scott Swanson reported that our Chapter has eighty-nine (89) members and one (1) new member. There were two (2) potential new members who attended today's training meeting.

The Board discussed medium versus large chapters definitions.

### **BYLAWS**

Jacque Hornung distributed copies of the redlined Chapter's new Bylaws. The Board discussed the proposed changes.

**Mark Graves motioned to approve the Chapter's Bylaws changes and to submit to ARMA Headquarters. Bill Ptacek seconded the motion. Eight (8) yeahs; one (1) nay. Motion carried.**

### **MARCH MEETING**

John McGraw reported that there are no outstanding issues in regards to the March meeting.

### **MAY MEETING**

Cheri Adams reported that there are no costs to our Chapter and reported on the speaker's equipment needs for the meeting, and travel arrangements.

At the Seminar, the announcement will be made that the May meeting is the nomination meeting for new officers and voting.

### **NEW BUSINESS**

Ron York reported that Randy Cercle, a Chapter member, will be presenting at ARMA International and wants to present to our Chapter. The Board discussed Mr. Cercle presenting to our Chapter at a future training session.

**Bill Ptacek motioned that Randy Cercle's presentation is not an appropriate kickoff meeting, but the Board will look at other possibilities at the Board planning sessions this summer. Mark Graves seconded the motion. Nine (9) yeahs; no nays. Motion carried.**

Mark Graves noted that there are not any "day to day job descriptions" for Board positions. The Board will discuss this issue further at the summer planning sessions.

**Ron York adjourned the meeting.**

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Jerry Petersen, President

Jacque Hornung, Secretary