

Nebraska Chapter, ARMA, Inc.
Chapter Meeting Minutes
February 18, 2009

Present:

Ron York, President
Mark Graves, Vice President
Jerry Petersen, Immediate Past President
Mary Ott, Program Director
Cathy Danahy, Secretary
Jacque Hornung, Treasurer
Bill Lang, Webmaster
Scott Swanson, Membership Director

Absent:

Cheri Adams, Library/Archivist
Rachelle Mathes, Public Relations Director

The meeting was called to order by President Ron York.

Approval of January 21, 2009 Board Minutes

The minutes were unavailable and approval will be tabled until the next Chapter Board meeting on March 18, 2009.

January Treasurer's Report and Chapter Budget Status Report

Jacque Hornung distributed the Treasurer's reports ending January 31, 2009.

Library

No report. Cheri Adams absent.

Membership

Scott Swanson reported ARMA International was having issues with software conversion and he did not receive an updated report.

Seminar Update

Mark Graves reported 5 vendors have committed to booths for the Spring Seminar. NE State Agency Records Officers brochures were mailed and NE State Agency Heads will receive a letter and brochure from Secretary Gale in the next week. He reminded us the ballroom at the Holiday Inn will open for the Seminar Committee at 4:00 P.M. on Tuesday, April 14. The Speaker's dinner will be at the Drover restaurant at 7:00 P.M.

Public Relations

No report. Rachelle Mathes absent.

Programs

Mary Ott and Bill Lang discussed the logistics of the March meeting at Lincoln Electric System in Lincoln.

Unfinished Business

- President York requested again that all Board members have their job descriptions **updated and complete** by this time next month on the Chapter Wiki. He will be checking for completion.
- Ron York reported a ‘thank you’ was received sent by Susan Ptacek to the Chapter for the flowers sent to the Ptacek family.
- Ron York reported the MRM Region Scholarship Fund, for the purpose of helping MRM Chapters leaders attend MRM summer Leadership Conferences, will be named the “\$Bill Ptacek MRM Region Scholarship Fund”. The Nebraska Chapter will consider contributing to this fund after the Spring Seminar, when the financial situation of the Chapter is known.
- President York requested the ARMA Chapter Awards criteria be put back on the Chapter website as soon as it is located.

No other new business presented, President York adjourned the meeting.

Ron York, President _____

Cathy Danahy, Secretary _____